

BEAR GRANT APPLICATION

Bushy Park Elementary PTA | Big Ideas for Our Cubs

Who may apply: Any employee regularly assigned to Bushy Park. PTA membership is not required. Individual and team applications are welcome.

Time to complete: About 5-10 minutes. Need help shaping an idea? Contact the PTA—we are happy to help.

1. Applicant Information

Applicant name	Role/position
Grade/department	Email

Collaborators, if any *List names and roles.*

--

2. Grant Request

Grant type

☐ Bear Quick Grant — up to \$150

☐ Bear Cub Grant — up to \$250

☐ Bear Grant — \$251-\$750

☐ Big Bear Innovation Grant — \$751-\$1,500

Amount requested	Preferred implementation dates
\$	

Project name

--

Your Idea *In a few sentences, what would you like to do? Suggested limit: 150-250 words.*

--

3. Student Need and Impact

Need or Opportunity *What problem will this solve, or what opportunity will it create for students?*

Who will benefit? *Check all that apply.*

- ☐ One classroom or student group
 ☐ Multiple classrooms
- ☐ One grade
 ☐ Multiple grades
- ☐ Entire school
 ☐ Families/community

Estimated number of students who will benefit	Grades or student groups served

Expected Impact *Complete this thought: Because of this Bear Grant, our students will be able to...*

4. Funding Priorities

Which areas does the project support? *Check all that apply.*

- ☐ Student learning and enrichment
 ☐ Student well-being and belonging
- ☐ Innovation and creativity
 ☐ Equity and inclusion
- ☐ Family/community engagement
 ☐ School culture

5. Budget

List each item or expense. Include links or estimated pricing when available.

Item or expense	Link/vendor (if available)	Estimated cost
		\$
		\$
		\$
		\$
		\$
TOTAL		\$

6. Other Funding and Practical Details

Other Funding

Is another school, HCPSS, grant, or community funding source available? This does not automatically disqualify your request.

Does this project require any of the following? Check all that may apply.

- ☐ Technology compatibility review
- ☐ Facilities approval
- ☐ Safety review
- ☐ HCPSS purchasing approval
- ☐ Ongoing maintenance or subscription
- ☐ No special review known

Additional Information Share any deadline, condition, approval, or detail the committee should know.

7. Applicant Acknowledgment

- ☐ I understand that expenses must be approved before purchase.
- ☐ I understand that receipts and required PTA forms are needed for reimbursement.
- ☐ I understand that durable items must generally remain at Bushy Park for student or program use.
- ☐ I agree to submit a brief completion report, if funded.

Applicant signature	Date

PTA Use Only

Date received	Eligibility confirmed	Committee score	Amount approved
	☐ Yes ☐ No	/ 20	\$
Administrative feasibility	PTA approval date	Spending deadline	Completion report received
☐ Confirmed			☐ Yes ☐ No

Conditions or notes